

CHELAN COUNTY COMMISSIONERS
MINUTES OF JULY 21&22, 2025

MONDAY, JULY 21, 2025

9:00:00 A.M. Opening: Pledge of Allegiance

Chairman Smith calls the meeting to order. Present for session are Commissioner Overbay, Commissioner Hawkins, County Administrator Cathy Mulhall, Budget Director Nicole Thompson, Human Resources Manager Yvonne Mayorga, and Clerk of the Board Anabel Torres.

9:01:01 A.M. Public Comment Period

- Rich Cole
- Tammy Donohue

9:14:12 A.M. Consent Agenda

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and Listed
3. Payroll Changes:
 - a) Stephanie Carden, Regional Justice Center – Resignation
 - b) Daane Hagen, Community Development – Correction
 - c) Jackie Gabaldo, Community Development – Correction
 - d) Madalyn Treat, Community Development – New Hire
 - e) Juan Vargas, Public Works – Step Increase
 - f) Megan Campbell, Public Works – Step Increase
 - g) Hanna Wilkens, Natural Resources – End of Season
 - h) James Moore, Economic Services/Expo – New Hire

9:14:16 A.M. Board Discussion

9:27:42 A.M. Executive Session Re: Real Estate

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into 5 minutes Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

Extend Executive Session by 5 minutes– Public Notified

9:38:36 A.M. Moved Back to Regular Session

9:39:19 A.M. Amendment #1 to Contract with Carelon Behavioral Health, Inc.

20250721-Agr-4

9:40:01 A.M. Recess

9:45:30 A.M. Back in Session

9:45:56 A.M. Chelan County Sheriff Chief Ryan Moody

Discussion

1. Request to Purchase Over \$10,000 from Helicopter Fund

9:52:53 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Approve Request of Purchase over \$10,000 from Helicopter Fund.

20250721-Agr-5

9:54:53 A.M. Recess

9:54:10 A.M. Back in Session

10:02:42 A.M. County Administrator Cathy Mulhall

Discussion

1. Administrative Update

10:13:10 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Approve Proposed CDYF-JR Detention Services Contract

20250721-Agr-6

10:29:37 A.M. Recess

10:29:47 A.M. Back in Session

10:30:06 A.M. Economic Services Director Ron Cridlebaugh

10:30:40 A.M. Executive Session – Potential Litigation

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into a 5-Minute Executive Session Pursuant to RCW R42.30.110(1)(i), to discuss with Prosecuting Attorney Robert Sealby matters relating to potential litigation.

Extend Executive Session by 12 minutes– Public Notified

10:47:50 A.M. Moved Back to Regular Session

10:48:22 A.M. Executive Session Re: Real Estate

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into 5 minutes Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

Extend Executive Session by 12 minutes– Public Notified

11:05:52 A.M. Moved Back to Regular Session

11:06:00 A.M. Continue Departmental Update

Discussion

2. Department Update

11:12:18 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Memo: OSC Fire Alarm System 20250721-Agr-7
2. Authorization to Bid Expo Center Roof Replacements 20250721-Bid-8
3. Community Services & Housing Contracts for 2025-2027
 - a) Chelan County Regional Justice Center – Transitional Housing
20250721-Agr-9
 - b) Chelan-Douglas Community Action Council – Emergency Shelter
20250721-Agr-10
 - c) Chelan-Douglas Community Action Council - Rapid Re-housing
20250721-Agr-11
 - d) Chelan-Douglas Community Action Council - Permanent Supportive
Housing for Chronically Homeless Families 20250721-Agr-12
 - e) Chelan-Douglas Community Action Council – HEN 20250721-Agr-13
 - f) Chelan-Douglas Community Action Council – Homelessness Prevention
20250721-Agr-15
 - g) Chelan-Douglas Volunteer Attorney Services – Homelessness Prevention
(legal services) 20250721-Agr-16
 - h) Peoples Foundation – Emergency Shelter Night by Night
20250721-Agr-17
 - i) Sage – Emergency Shelter 20250721-Agr-18
 - j) Upper Valley MEND – Supportive Services Only 20250721-Agr-19
 - k) Upper Valley MEND – Rural Navigator 20250721-Agr-20
 - l) WRC – Transitional Housing 20250721-Agr-21
 - m) WRC – Permanent Supportive Housing 20250721-Agr-22
 - n) WRC – Rapid Re-housing / Landlord Tenant Liaison
20250721-Agr-23
 - o) WRC – Centralized Case Management / Diversion
20250721-Agr-24

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|--|-----------------|
| p) YWCA – Emergency Shelter | 20250721-Agr-25 |
| q) YWCA – Transitional Housing | 20250721-Agr-26 |
| r) YWCA – Permanent Supportive Housing | 20250721-Agr-27 |

11:13:20 A.M. Natural Resources Director Mike Kaputa

Discussion

1. Department Organizational Chart Update
2. Other

11:46:23 A.M. Executive Session Re: Real Estate

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into 10 minutes Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

Extend Executive Session by 5 minutes– Public Notified

12:02:41 A.M. Moved Back to Regular Session

12:06:22 P.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Award and Execute Agreement with 5 Star Forestry, LLC, for Upper Wenatchee
FRB West Loop Hill Hand Thinning Project 20250721-Agr-28
2. Professional Services Contract with Pinnacles Surveying for Nason Creek
Property Survey 20250721-Agr-29
3. Agreement with Pacific Appraisal for Nason Creek Property Appraisals
20250721-Agr-30
4. Agreement with WA State Military Department Emergency Management Division
for Chumstick Drainage: Merry Canyon Wildfire Resiliency Project
20250721-Agr-31
5. Award and Execute Agreement with Wildfire Home Protection for Upper
Wenatchee FRB Nata Wen Machine Thinning Project 20250721-Agr-32

12:10:24 A.M. Recess

TUESDAY, JULY 22, 2025

9:00:27 A.M. Back in Session

9:01:05 A.M. Executive Session Re: Pending Litigation

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into a 10-minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with Deputy Prosecutors Marcus Foster matters relating to potential litigation.

9:11:57 A.M. Moved Back to Regular Session

9:12:47 A.M. Continued Board Discussion

9:29:31 A.M. Public Works Director Eric Pierson

Discussion

1. Rural Arterial Program Agreement Amendment No. 2 for Squilchuck Road, County Road Project 748 (CRP 748)
2. Open Item

9:30:48 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Approve Temporary Construction Easement with Juan G. Morfin & Marylene C. Rios for Totem Pole Road Phase 1 Project, County Road Project 650 (CRP 650)
20250721-Agr-33
2. Approve Temporary Construction Easement with Douglas D. Allen and Kelly R. Allen for Totem Pole Road Phase 1 Project, County Road Project 650 (CRP 650)
20250721-Agr-34

9:33:32 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Rural Arterial Program Agreement Amendment No. 2 for Squilchuck Road,
County Road Project 748 (CRP 748) 20250721-Agr-35

~~10:00 A.M. Flood Control Zone District Administrator Eric Pierson~~

9:48:18 A.M. Executive Session Re: Potential Litigation

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into a 5-Minute Executive Session Pursuant to RCW R42.30.110(1)(i), to discuss with Prosecuting Attorney Robert Sealby matters relating to potential litigation

Extend Executive Session by 25 minutes– Public Notified

10:18:03 A.M. Moved Back to Regular Session

10:18:14 A.M. Community Development Director Deanna Walter

Discussion

1. Department update
2. Set Workshop to discuss Leavenworth UGA Swap Proposal

10:37:51 A.M. Recess

11:01:42 A.M. Back in Session

11:02:39 A.M. Executive Session Re: Pending Litigation

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into a 20-minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with Prosecuting Attorney Robert Sealby, matters relating to potential litigation.

11:42:30 A.M. Moved Back to Regular Session

11:43:02 A.M. Adjourn

Board adjourns until Monday, July 28, 2025.

<i>Weekly Voucher Approval for Payment</i>	
<i>Current Expense</i>	<i>\$ 138,556.60</i>
<i>Other Funds</i>	<i>\$ 1,378,974.52</i>
<i>Total all Funds</i>	<i>\$ 1,517,531.12</i>

BOARD OF CHELAN COUNTY COMMISSIONERS

SHON SMITH, CHAIRMAN

ANABEL TORRES, Clerk of the Board